

Custody Document Transmittal

 PLEASE CHECK: Single Family Property
 Multifamily Property

Lender's/Servicer's/Subservicer's Fannie Mae ID Number (9 digits)	Mortgagor Name
Fannie Mae Loan Number	Property Address (Street, City, State, and Zip Code)
Lender's/Servicer's/Subservicer's Loan Number	
FHA/VA/MI Certificate Number	Fixed Installment Amount

SINGLE FAMILY LOAN DOCUMENTS ONLY
MULTIFAMILY LOAN DOCUMENTS ONLY

A. Please forward these documents: <input type="checkbox"/> Copy of note <input type="checkbox"/> All documents in loan file <input type="checkbox"/> Other (please specify): _____	A. Please forward these documents: <input type="checkbox"/> Original note <input type="checkbox"/> Original guaranty <input type="checkbox"/> Other (please specify): _____																				
B. Please specify reason for release requests: <table style="width:100%; border: none;"> <tr> <td style="width:50%; border: none;">Referred for:</td> <td style="width:50%; border: none;">Liquidated:</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Deed-in-lieu</td> <td style="border: none;"><input type="checkbox"/> Payoff</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Foreclosure</td> <td style="border: none;"><input type="checkbox"/> Repurchase</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Other (please specify): _____</td> <td style="border: none;"><input type="checkbox"/> Foreclosure</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;"><input type="checkbox"/> Assignment to HUD</td> </tr> </table>	Referred for:	Liquidated:	<input type="checkbox"/> Deed-in-lieu	<input type="checkbox"/> Payoff	<input type="checkbox"/> Foreclosure	<input type="checkbox"/> Repurchase	<input type="checkbox"/> Other (please specify): _____	<input type="checkbox"/> Foreclosure		<input type="checkbox"/> Assignment to HUD	B. Please specify reason for release requests: <table style="width:100%; border: none;"> <tr> <td style="width:50%; border: none;">Referred for:</td> <td style="width:50%; border: none;">Liquidated:</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Deed-in-lieu</td> <td style="border: none;"><input type="checkbox"/> Payoff</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Foreclosure</td> <td style="border: none;"><input type="checkbox"/> Repurchase</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Litigation (please describe)</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Other (please specify): _____</td> <td style="border: none;"></td> </tr> </table>	Referred for:	Liquidated:	<input type="checkbox"/> Deed-in-lieu	<input type="checkbox"/> Payoff	<input type="checkbox"/> Foreclosure	<input type="checkbox"/> Repurchase	<input type="checkbox"/> Litigation (please describe)		<input type="checkbox"/> Other (please specify): _____	
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C. Special Instructions for release/satisfaction of mortgage: <input type="checkbox"/> Release/Satisfaction document attached <input type="checkbox"/> Other (please specify): _____	C. Special Instructions for release/satisfaction of mortgage: <input type="checkbox"/> Release/Satisfaction document attached <input type="checkbox"/> Other (please specify): _____																				

FANNIE MAE USE ONLY <input type="checkbox"/> Date of Release _____ <input type="checkbox"/> Documents released previously on _____ <input type="checkbox"/> Fannie Mae is not the custodian <input type="checkbox"/> Fannie Mae never received documents from seller/servicer By (employee name): _____	FANNIE MAE USE ONLY <input type="checkbox"/> Date of Release _____ <input type="checkbox"/> Documents released previously on _____ Approved By: <input type="checkbox"/> Regional Office <input type="checkbox"/> Multifamily Operations By (employee name): _____
D. 1. These documents are being returned: <input type="checkbox"/> All documents in original loan file <input type="checkbox"/> Other (please specify): _____ 2. Documents are being returned because: <input type="checkbox"/> Loan reinstated (all documents in original loan file) <input type="checkbox"/> Loan modification agreement executed <input type="checkbox"/> Other (please specify): _____	D. 1. These documents are being returned: <input type="checkbox"/> (please specify): _____ 2. Documents are being returned because: <input type="checkbox"/> Other (please specify): _____

FANNIE MAE USE ONLY Receipt of returned documents acknowledged on _____ By (employee name): _____	FANNIE MAE USE ONLY Receipt of returned documents acknowledged on _____ By (employee name): _____
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MAILING INFORMATION (Please Complete)

Lender/Servicer/Subservicer Name	Region Requesting Multifamily Loan Documents	
Attention:	Regional Contact Name	
Street Address (Do Not Include P.O. Box Number)	Phone Number	Fax Number
City, State, and Zip Code	Date	