



Execution of Legal Documents

Document Custodial Operations (DCO) is authorized to sign documents prepared for "Federal Home Loan Mortgage Corporation" signature for Discharges, Satisfactions, Releases, Reconveyances, Assignments and Deeds only if an assignment to Freddie Mac has been recorded. You must prepare the appropriate document for "Federal Home Loan Mortgage Corporation" signatures and send the prepared document to us at the following address:

Federal Home Loan Mortgage Corporation
Attn: Document Execution
21550 Beaumeade Circle
Ashburn, VA 20147

Your prepared document must reference all recording information. We cannot sign documents until we identify the loan and the current loan status. You must include the following supporting information with your request in order for us to identify the loan:

- Freddie Mac 9-digit loan number (if available)
- Borrower Name on the Mortgage or Deed of Trust
- Complete property address with zip
- Original Note date and loan amount
- [Document Execution Request Form](#) [PDF 61K]

You should also provide a title report which indicates exceptions and/or copies of the recorded Mortgage and Assignments along with a brief description of the issue you need to resolve. Please allow at least **five business days** for research and processing of your request. If a closing date has been scheduled for a subsequent loan against the property, please include the date of the scheduled closing in your description of the issue. We will make every effort to meet your deadline.

If you want the signed document to be returned via overnight mail, please include a pre-addressed overnight return envelope billed to your account. Otherwise, documents will be returned to the address you provide via U. S. Postal Service. You can submit questions about this topic by by calling (703) 724-3000 or by sending us an [email](#).