



Document Custody Contacts

Important Mailing Addresses

Document Custodial Services

Freddie Mac
 21550 Beaumeade Circle
 Ashburn, VA 20147

General Office Number: (703) 724-3000

Document Execution Request Line: (703) 724-3492

[General Inquires](#)

Document Custodian Eligibility

*For Form 1035S
 Counterparty Credit Risk Management
 1551 Park Run Drive, MS D3A
 McLean, VA 22102

E-mail:

institutional_eligibility@freddiemac.com

Form Submission

Submit Forms 1034S, *Custodian Certification Schedule Summary* or Form 1034SM, *Custodian Certification Schedule Summary for Multiple Purchase Contracts*, to Freddie Mac at the following e-mail addresses or fax numbers, as applicable.

Email Addresses	Fax Numbers
FMEastern@freddiemac.com	(703) 738-2140
FMCentral@freddiemac.com	(703) 738-2144
FMMountain@freddiemac.com	(703) 738-2150
FMPacific@freddiemac.com	(703) 738-2160

Document Custody Contacts

Expertise	Contact	Phone Number
Settlement Operations Director	Frederick Lyne	(703) 918-5050
Document Custodial Operations Manager	Carol Andrade	(703) 918-5697
Document Custodial Operations Manager	Sharon L. Novak	(703) 724-3061
Balloon Reset Certification	Courtney Clarke	(703) 724-3070
Mortgage Electronic Registration Systems (MERS)	Courtney Clarke	(703) 724-3070
Document Execution	Helen Thai	(703) 724-3037
Transfers of Document Custody	Wende Hart	(703) 724-3029
Document Custodian Eligibility	Amy Odiorne	(571) 382-3936